**Cell Data**

Cell Data – information classified for its intended purpose

Values – number that have the potential to be used in calculations

Formulas – instruct the software to perform a calculation

\*all formulas begin with equal sign =

Labels –used for cells that contain text or for numbers that will **NOT** be used in calculations.

**Alignment**

Labels align to the left of the cell

Values alight at the right of the cell

Titles alight at the center of the cell

**Formulas**

**+** Addition

**-** Subtraction

**\*** Multiplication

**/** Division

Examples if using cells B7 and C7

Addition =B7+C7

Subtraction =B7-C7

Multiplication =B7\*C7

Division =B7/C7

**Other Formulas**

**=SUM ( , )**

**=MIN ( , )**

**=MAX ( , )**

**=AVG ( , )**